



Civilian Employee Recreation Association  
(CERA)

Business Meeting Minutes  
November 2003

**Minutes**

The October meeting minutes were approved as presented.

**Financial Report**

Financial report presented by Tim Myers

**TownCenter**

A process is being put into place to provide the TownCenter with TVs, which will present the news (CNN/FOX) and, possibly, ESPN during the workday.

Four screens will be set up.

**Logo Items**

If your Command is interested, please have them provide their logo, along with an approval letter signed by the Commander or his representative, to CERA.

**Consumer Checkbook**

This service has been made available once again for the employees to compare health insurance benefits in order to make an informed decision on their insurance needs. This service is available through September 2004.

**Unit Funds**

Unit Fund requests require a two-week turn around period. Please plan for this turn around period when requesting funds for any event.

**NDW**

Regionalization - a decision has yet to be made as to how or whether to incorporate the new installations into CERA.

**Charities**

The DC Housing Authority contacted CERA requesting the possibility of having a donation center set up on the Yard. It was decided that the logistics and oversight of these donation centers would require resources we don't have available.

#### CERA Shirts

CERA T-Shirts were provided to those present to wear for CERA Sponsored Events as advertisement for CERA.

#### Next Meeting

The December meeting has been canceled. The next CERA meeting will be held at 0930 on 14 January, Washington Navy Yard, Bldg. 200, 4th Floor Conference Room.